



Eskdale Junior School

Attendance Expectations 2022-2023

8:45am: The gate will be opened on Ghost House Lane. Y6 pupils will be expected to line up first either side of the gate before entering school.

This will then be repeated with Y5 following Y6, Y4 following Y5 and finally Y3 will be the final year group to line up and then enter school.

It is expected that all pupils will be in school between 8:45-8:55am.

8:55am: The gate on Ghost House Lane will be closed. Pupils arriving after this time will be expected to enter school accompanied by an adult through the school office.

If a pupil is not present for the register at 8:55am they will be marked as late.

Absence

<u>Acceptable</u>	<u>Unacceptable *</u>
<ul style="list-style-type: none"> ✓ Vomiting and Diarrhoea (48 hours absence) ✓ Illness with risk to others eg: Chicken pox, Impetigo etc... ✓ A death in the immediate family ✓ Medical or dental appointments (<i>please try and ensure where possible these are taken out of school time or after 1:15pm</i>) ✓ Participation in a special event outside of school eg: exams, representation at sport or the arts (approved at Mr Scruton's discretion) 	<p>*Please additional detail below regarding absence for medical reasons.</p> <ul style="list-style-type: none"> X Feeling unwell (eg: sore throats, colds and minor coughs) X Tummy ache X Headache X Helping with family or siblings X School uniform in the wash X Over sleeping X Visiting friends or relatives X Birthdays X Change of teacher X Not wanting to come to school

Absence for medical reasons

***Pupils are not expected to attend school when they are not well enough to do so** whether as a result of short term, long term or recurring illnesses. But they should not be kept away from school when they are well enough to go to lessons or when they have minor ailments which do not prevent them from taking part in their education.

Leave of absence requests (formally known as holiday requests)

In line with government guidance we do not grant leave of absence requests other than in exceptional circumstances. An application must be made in writing, using the school's documentation with accompanying evidence at least 4 weeks in advance of the intended absence dates. Every request is treated as unique and every application will be considered individually to be able to determine it's exceptionality.